

BONNEVILLE



PRIMARY SCHOOL

Success for today, prepared for tomorrow

Thursday 19th September 2019

Parents/Carer Consultations Tuesday 8th and Wednesday 9th October 2019

Dear Parents/Carers,

Parent consultations are fast approaching and we would like to maximize the time you have to book your appointment online.

The booking system will go live from **Monday 23rd September at 7am**. As usual, all appointments are available on a first come first serve basis. The booking system will close on **Friday 4th October at 7pm**.

Ms Parker's tips!

Set up

- If you already use our online system for payments (school dinners, extended services and last year parent consultation), you are already set up to make an appointment.
- If you do not use our system, Tucasi- scopay, or have never set up an account to use our online system previously, you will need to obtain login details from the office.
- I recommend that you switch on your alerts within the system so you can receive a reminder to make the appointment and of your appointment.

Booking

- In your area you will be able to see the available appointments for all the teachers taught by all of your child/ren. Stagger your appointments accordingly to reduce waiting time. However, allow enough time to move between phases. Therefore, do not book the following slot if you need to move from KS2 to KS1.

From Monday 23rd to Friday 27th September, we will provide Ipads at the front reception, should you need support with internet access. However, the administrative team will not be able to make the appointment for you.

The appointments are about your child's academic progress, how well they are achieving, how much they are applying themselves and the challenges they are facing. Therefore, it is vitally important that we get the opportunity to discuss this with you, so you can encourage and provide the right targeted support at home.

Children do best when school and parents work together; we all want the best and have the right intentions for our children.

Thank you for your support.

Yours sincerely,

Ms A. Parker

Lead Headteacher