

BONNEVILLE



PRIMARY SCHOOL

Success for today, prepared for tomorrow

8th November 2018

Dear Parents/Carers,

The Extended services programme the school provides has been very helpful to many families and we appreciate your continued interest.

In order to better cater to the children, we will be making some changes. Currently families are able to book a session up until the night (midnight) before the session is required. Moving forward, **beginning Friday 9th November**, families can now only book 24hours in advance for a session they require.

Currently:

- For a Friday session at either the Reading Café or Carry on Café, the booking can be made by Thursday night (by midnight). After this time, no more bookings can be made for Friday sessions.

Moving Forward beginning Friday 9th November:

- For a Friday session at either the Reading Café or Carry on Café, the booking would need to be made **by Wednesday night (by midnight)**. After this time, no more bookings can be made for Friday sessions.

Unfortunately we have also had some children left in the extended services without prior booking and this compromises both the provision of the service and safety to your child due to ratios. This also compromises the school's insurance.

In the event that a child is left in a session without prior booking, the parent/carer will be contacted to pick up the child immediately and **a charge of the session along with an additional £2.40 will be required.**

Thank you for your continued support and understanding.

Yours Sincerely,

Ms. A. Parker

