

Success for today, prepared for tomorrow

5th October 2017

Dear Parents/Carers

Parent Consultations

Yours sincerely

Parent consultation evenings have been arranged for **Wednesday**, 18th and **Thursday**, 19th October when we can discuss your child/ren's progress so far. Appointments will be at 15 minute intervals. Naturally, should you feel that you would require longer than this, arrangements can be made to make a further appointment at a later date.

I would be grateful if you could fill in the slip below indicating the day on which you are able to come and the time that suits you best. Appointments are available as follows:

Wednesday, 18th October 2.45 p.m. - 6.45 p.m. (last appointment at 6.45 p.m.)
Thursday, 19th October 2.45 p.m. - 5.45 p.m. (last appointment at 5.45 p.m.)

Please note that all children should be collected at the normal time of 3.15 p.m. on the above dates.

If you are unable to make either evening, please contact either myself or the class teacher and they will be delighted to make an appointment to suit you.

Please return the slip below as soon as possible. We will then confirm the time and date of your appointment.

IT IS VERY IMPORTANT THAT ALL PARENTS/CARERS SEE THE TEACHER TO DISCUSS PROGRESS AND FUTURE TARGETS.

Andrea Parker
Headteacher

I would like an appointment on:

Wednesday, 18th October at

Thursday, 19th October at

Child's Name